



EGOLF questionnaire: Minimum Membership Requirements (*revised April 2019*)

EGOLF is considered a quality label throughout Europe and Members of EGOLF have a reputation for the quality and harmonisation of their services. The Association is proud of this and intends to maintain and continuously increase these quality levels. To this end, the EGOLF Plenary and Executive have defined a set of **Minimum Membership Requirements** for both existing members and new applicants. These rules apply to all organizations active in the field of fire testing, inspection and/or certification.

Membership and renewal of existing membership certificates shall be contingent upon fulfilment of these minimum requirements which are intended to complement and clarify those listed in Article 7 of the Association Statutes (2019).

In order for EGOLF Executive to check compliance with these requirements, please complete and return the questionnaire below to the Secretary General (Christine.roszykiewicz@egolf.global).

1. Independence

The technical judgements of your organisation and staff must not be compromised by commercial, financial or other pressures. Does your lab. comply with the following conditions:

1.1 All influence on the results of tests and / or inspections performed, or on the content of certificates issued by persons or bodies external to the organisation is excluded.

Yes No

1.2 We do not engage in any activities that may endanger the trust in our independence and integrity in relation to our testing, inspection and / or certification activities.

Yes No

1.3 The remuneration of personnel engaged in testing, inspection and/or certification activities does not depend on the number of tests and inspections carried out or certificates issued, nor on the results of such activities.

Yes No

1.4 If performing official tests for a manufacturer that belongs to the same owner or shareholder, please state the following (*with additional explanation if required*):

i) Form of ownership (e.g. state, public, private, trade association, insurance, industry, university etc.)

ii) **Shareholders** – please list all shareholders with percentage of shares and nature of their business, as well as information about activities (including official tests) which are performed by your laboratory for a manufacturer that belongs to the same owner or shareholder

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2. Facilities and equipment

- Does your organisation have the facilities and equipment to perform fire tests under the conditions which are specified for at least one of the EN fire testing standards (either fire resistance or reaction to fire, or both)

Yes No

- Does your organisation perform Resistance to Fire testing (**NB** in the context of this questionnaire, roof tests are considered as reaction to fire and not fire resistance tests)

Yes No

- If the answer is “yes”, does your organisation have a furnace with dimensions at least 3 x 3 m², as well as the equipment to perform a fire test according to at least three of the fire resistance test methods mentioned in the classification standard EN 13501-2

Yes No

➤ Does your organisation perform Reaction to Fire testing?

Yes No

➤ If yes, does your organisation have the equipment to perform at least one of the reaction to fire tests mentioned in the classification standard EN 13501-1

Yes No

3. Accreditation

➤ If your organisation performs fire tests, does it have accreditation to EN 17025 for the testing activities mentioned above?

Yes No

➤ If involved in Inspection and/or Certification activities, does your organisation have accreditation to EN ISO/IEC 17020 and/or EN ISO/IEC 17065) as appropriate?

ISO/IEC 17020 Yes No

ISO/IEC 17065 Yes No

4. EGOLF Agreements and Resolutions

Does your organisation agree to comply with all EGOLF Administrative and Technical Resolutions?

Yes No

5. EGOLF Harmonisation Courses and Round Robins

Does your organisation agree to attend EGOLF harmonisation courses and to participate in round robins in respect of those test methods for which it has the relevant accreditation?

Yes

No

6. Attendance at EGOLF meetings

Does your organisation commit to participating in a minimum of two out of every three Plenary and relevant Technical Committee meetings?
(Three days of EGOLF meetings take place annually, in the Spring).

Yes

No

7. Member activities within EGOLF

(i) Is your organisation willing and able to undertake at least one task in the interest of other members every five years?

Yes

No

Which activity or activities do you think you might contribute to (e.g. *article in Annual Report, development and/or provision of harmonisation course, organisation of workshop and/or round robin test, expert advice on Helpdesk Forum, hosting of EGOLF meetings etc.*)

8. Scope of accreditation

Please remember to attach to your completed questionnaire a copy (preferably in English) of your most recent scope of accreditation for fire testing.

9. I confirm that the information given above is correct

Name

Organisation

Position

Signature

Date